

RENTAL INCOME AND EXPENSES FOR YEAR OF 2021

NAME _____ T.I.N. _____

ADDRESS/LOCATION OF PROPERTY _____

OWNERSHIP (H, W, J) _____ ANY PERSONAL USE? _____

IF OWNER OCCUPIED, PLEASE PROVIDE

total number of square feet in entire structure _____

total number of square feet used 100% by tenants _____

INCOME

Tenant's Name

total rent
received

security deposit
not returned

| | | |
|--|--|--|
| | | |
| | | |
| | | |

| EXPENSES | AMOUNT | % | EXPENSES | AMOUNT | % |
|-----------------------------|--------|---|------------------|--------|---|
| advertising | | | taxes | | |
| auto & travel exp. | | | real estate | | |
| Miles () x .56 = | | | city fees | | |
| food | | | utilities | | |
| hotel | | | electric | | |
| cleaning & maintenance | | | heat | | |
| commissions/management fees | | | telephone | | |
| insurance | | | water/sewer | | |
| legal and accounting fees | | | cable TV | | |
| HOA fees/dues | | | wages/salaries | | |
| interest – mort | | | pest control | | |
| interest – other | | | bank fees | | |
| repairs – plumbing/heating | | | internet | | |
| – carpentry | | | equipment rental | | |
| – electrical | | | security expense | | |
| – painting/decorating | | | snow removal | | |
| supplies | | | yard work | | |
| miscellaneous | | | other (list) | | |
| office | | | | | |
| postage | | | | | |
| | | | | | |
| | | | | | |
| | | | TOTAL | | |

***** CHECK LAST YEAR'S DEPRECIATION SCHEDULE TO BE SURE ALL ITEMS ARE CURRENT*****

MAJOR PURCHASES AND IMPROVEMENTS

| item purchased | date | cost (including sales tax) | new/used | item traded |
|----------------|------|----------------------------|----------|-------------|
| | | | | |
| | | | | |

SALES OR OTHER DISPOSITIONS

| item sold | date | selling price | expenses | date acquired | cost |
|-----------|------|---------------|----------|---------------|------|
| | | | | | |
| | | | | | |

Questions:
